

# Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris  
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17<sup>th</sup> February 2015

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 23<sup>rd</sup> February 2015 at Clayton Green Library at 7.30pm. **Please note the added item (9) for your consideration.**

Yours sincerely,

Clerk to the Council

## Agenda

*Declarations of any interest: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only to declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek to improperly influence a decision on the matter.*

1. To receive apologies.
  2. Members of the Public Participation – Mr Tony Calleyne a resident who wishes to discuss the parking issues at Westwood Primary School.
  3. To receive a report from the Police.
  4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 19<sup>th</sup> January 2015 – copy attached.
  5. Clerk's Report for information only.
  6. Report from the PACT Meeting held on 4<sup>th</sup> February 2015.
  7. Report from the Annual General Meeting of Clayton-le-Woods Community Bowling Club held on Monday 9<sup>th</sup> February 2015 attended by Councillor E Whiteford.
  8. Heritage Garden / Back Lane Woods Update – Chairman.
- ADDED ITEM**
- 9. Review of Pond Projects - Wilderswood Pond Whittle-le-Woods**

10. Proposal for Appointment of Internal Auditor (Mr Alan Platt) Engaged at a Fee of £150.00 – Chairman.
11. Review of Internal Financial Regulations/Delegation  
(Legal Document Enclosed as advised by National Association of Local Councils) - Chairman/Clerk.
12. Review of Skate Park Estimates  
(Proposal for advice to be sought due to Health and Safety Query)
13. To approve the Following Accounts for Payment:-

<u>Cheque No.</u>	<u>February Accounts:-</u>	£
004697	LCC. Clayton Green Library meeting room hire	10.00
004698	Lengthsmen Salary (5) Paid by Standing Order	624.00
004699	Employee (1) Salary February 2015 (inc. £60 non-consolidated payment as part of pay award)	1207.64
004700	HMRC (NI and Tax)	312.27
004702	Whittle-le-Woods and Clayton le Woods War Memorial Precept 2015/16	3,500.00
004703	Office Equipment, Small Metal Filing Cabinet	42.99
004704	Refined Line, annual web hosting 2015	25.00
004705	LALC, Reference Book Local Councils Explained	54.99
004706	Bedrock Landscapes, emergency repairs to decking at duck pond	78.00
Total Expenditure <i>without</i> late Accounts		5,854.89

14. Request to attend SLCC New Regional Roadshow, Bolton Wednesday 25 March 2015. (Cost £69.00 + VAT early bird rate)  
Part of Continuous Professional Development Plan - Clerk
15. To discuss and make decisions on the following Planning Applications:-  
Applications can be viewed on line prior to the meeting at:-  
<http://planning.chorley.gov.uk/online-applications/>
  - 14/013332/FUL. Amendment has been made to the proposed parking at the front of the property. This parking has been increased. 1 Lancaster Avenue. (Objections were lodged on line as previously minuted on 22 January 2015)
  - 15/00057/FUL. Erection of single storey side infill extension. 134 Spring Meadow.
  - 15/0009/FUL. Erection of first floor side extension, 15 The Elms.
16. Correspondence.
17. To agree the monthly Press Release.
18. Date of next meeting – **Monday 16<sup>th</sup> March 2015 at 7.30 pm** at Clayton Green Library.